



## East Tisted Parish Council

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### Agenda for the Parish Council Meeting to be held on Tuesday 20<sup>th</sup> March 2018 at 6.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

**Summoned to attend:** David Bowtell (Councillor)  
Phil Cutts (Councillor)  
Helen Evison (Councillor)  
Sir James Scott (Chairman)  
Sandra Nichols (Councillor)

**By Invitation:** Ian Dugdale (Hampshire Constabulary)  
Matt Sheppard (Hampshire Constabulary)  
Larry Johnson (Neighbourhood Watch, Village Hall &  
East Tisted Community Website)  
Charles Louisson (District Councillor)  
Russell Oppenheimer (County Councillor)

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Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

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#### 1. Apologies and welcome

Members to receive apologies.

#### 2. Declaration of interests

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.

#### 3. Public forum

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available will now be received from:
  - Russell Oppenheimer (County Councillor)
  - Charles Louisson (District Councillor)
  - Ian Dugdale and Matt Sheppard (Hampshire Constabulary)
  - Larry Johnson (Neighbourhood Watch, Village Hall Management Committee, 'Speedwatch' & East Tisted Community Website)

The Chairman will now close the meeting for public participation.



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### 4. Minutes of the previous meeting, action points and matters arising

Members to receive the minutes of the meeting held on 25<sup>th</sup> January 2018 and agree for the Chairman to sign them as a true and correct record.

Review of Action Points:

- Speedwatch call for volunteers – agenda item - refer 3 above and 8 below.
- Grant Application for defibrillator - agenda item
- GDPR training update – agenda item
- On-line banking – agenda item
- Submission of precept request for 2018/19 – complete

Matters arising, if any.

### 5. Correspondence Received

None.

### 6. Facilities – Defibrillator Grant Application

To confirm agreement of the grant application and potential purchase.

### 7. Planning

No applications received

### 8. Highways

To consider further action in respect of 'Speedwatch' and traffic calming measures, if any.

### 9. GDPR Update

Consider the Clerk's report from HALC training, copy attached. Discussion of matters arising.

### 10. Review of Internal Controls

To appoint a Councillor to review the effectiveness of the Council's system of internal controls. (The Financial Regulations require that 'At least once per year, prior to approving the Annual Governance statement, [which happens at the May meeting] the Council must review the effectiveness of its system of internal control which shall be in accordance with proper practices'.)

### 11. Finance

a. To receive and approve for signature by the Chairman the latest financial statements and bank reconciliations

b. To consider and agree the following payments/donations:

#### 2017/18

- B Davey – winter pond works £67.50 (dated Feb 2018, received 07.03.18)
- HALC GDPR training course for Clerk £48 due 05.04.18

#### 2018/19

- the Campaign for the Protection of Rural England  
annual membership £36 for 2018/19 due 29.04.18
- the Village Hall Management Committee for use of the premises for meetings  
annual donation £100 due 30.04.18

c. To be advised that the RFO will obtain 3 quotations for insurance from 1st June 2018.

To agree that selection of the supplier may be agreed by e-mail and to note that the first payment (expected to be £300 or less) will probably need to be made before the next meeting on 23<sup>rd</sup> May 2018.

d. To agree the reappointment of the Tim Light as Internal Auditor for the financial year ending 31<sup>st</sup> March 2018, cost £100.



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### 12. Meeting Schedule

- a. To confirm that the next Parish Council meeting is scheduled for Wednesday 23rd May 2018 at 6.30pm to be followed by the Annual Parish Meeting at 7.30pm.
- b. To set further meeting dates for 2018/19.

*Helen Evison*

Clerk and Responsible Financial Officer  
12<sup>th</sup> March 2018

From 13<sup>th</sup> March 2018 supporting documentation available for this agenda will be found at:  
<http://www.easttisted.btck.co.uk/EastTistedParishCouncil/ParishCouncilMeetings>